



# TYSON ELEMENTARY SCHOOL

## PAC Minutes

*called to order by Kara Van Leewuen, President at 6:05PM on Sep 25, 2024*

*Welcome. We acknowledge we are privileged to meet on the Stó:lō unceded traditional territory of the Pil'alt, Ts'elxwéyeqw and Semá:th tribes.*

### IN ATTENDANCE

**In Person:** Jessie K. Kara V.L. Brittany C. Erin M. \*Principal

### APPROVAL OF AGENDA & MINUTES

- Motion to add Library Project to the Ongoing Business section of the Agenda.
  - o Jessie K. motioned. Brittany C. seconded. All in favor, approved.
- Motion to adopt amended agenda.
  - o Kara V.L. motioned to adopt. Jessie K. seconded. All in favor, approved.
- Motion to approve general meeting minutes for February 19, 2025
  - o Jessie K. motioned to approved. Brittany C. seconded. All in favor, approved.

### PRINCIPAL'S REPORT

Please refer to the school calendar or Tiger News weekly emails for more info. <https://tyson.sd33.bc.ca/calendar>

- **Staffing:**
  - o K1 – Ashley Bjorndal was the successful applicant to our K1 position for Lindsay Oates' maternity leave.
  - o Mrs. McGarvey is currently on medical leave and will be off until May 12th. We will announce who will be covering her position in the coming days.
  - o Extra EA Support – We were happy to get our 2 emergency EA's extended until the end of the year!
- **Articulation:**
  - o We met this morning with VMS to discuss students moving to Gr. 6.
  - o We will be meeting with some incoming K families to ensure a smooth transition in May.
- **Ready, Set, Explore & Early Learning:**
  - o Our R,S,E was a great success. It was wonderful to welcome our soon to be Tigers into the building and get to know their families.
  - o We will be hosting a drop in for pre-school families in the Library every Tuesday in May from 1:20-2:00pm. This is another great way to connect with our new families.
  - o We are also looking at hosting a drop-in for families new to Canada and new to Chilliwack in May and June. Stay tuned for more details.
- **School:**
  - o Read A Thon – tomorrow!
  - o Kindergarten Make and Take
  - o Terry Fox
  - o Bannock Making
  - o HUB Cycling
  - o Coders, Doodlers, and Lego Club at lunch
  - o Talent Show – June 13th
  - o Year End Planning
- **Upcoming Field Trips:**
  - o Vedder River Salmon Release (Simington, LaRoy, Bjorndal)
  - o Greendale Acres (Bakker & Bain)

- Farmhouse Natural Cheese (Dargatz/McGarvey)
- Fraser Valley Trout Hatcher (Allenby & Toor)
- **Athletics:**
  - Basketball
  - Cross Country
  - Track and Field
- **Upcoming School Closures:**
  - April 21st – Easter Monday (Schools Closed)
  - April 25th – Pro D Day (Schools Closed)
  - May 16th – Pro D Day (Schools Closed)
  - May 19th – Victoria Day (School Closed)
  - May 30th – Non-Instructional Day (Schools Closed)
- **Upcoming Calendar Dates:**
  - April 24th – Hot Lunch (Church’s Chicken)
  - April 25th – PAC hosting Red Cross Courses
  - April 28th – Start of Terry Fox Week
  - April 30th – Shelter in Place Drill & HUB Cycling Gr. 4/5
  - May 1st – HUB Cycling Gr. 4/5
  - May 2nd – Terry Fox Run, Krispy Kreme Sale and Red & White Day
  - May 6th – Pre-School Drop-In 1:20-2:00pm
  - May 7th – PAC AGM @ 6:30pm
  - May 8th – K Dental Screen & Firedrill #6
  - May 9th – Dress Like Your Favourite Book Character & Popcorn Day
  - May 13th – Pre-School Drop-In 1:20-2:00pm
  - May 15th – Hot Dog Lunch & Candy Bag Sale (Gr. 5 Fundraiser)
  - May 20th – Pre-School Drop-In 1:20-2:00pm
  - May 27th - Pre-School Drop-In 1:20-2:00pm
  - May 29th – Volunteer Tea

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TREASURER’S REPORT

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E-mail [Tyson-pac@sd33.bc.ca](mailto:Tyson-pac@sd33.bc.ca) with questions, concerns or ideas; or message us directly on [FB](#) or [Insta](#).

<b><u>PAC Gaming Account</u></b>	
Opening Balance as of February 18, 2025	\$ 4,060.97
<b><u>Income:</u></b>	
Total:	<u>\$ -</u>
<b><u>Expenses:</u></b>	
Total:	<u>\$ -</u>
<b><u>Outstanding Expenses:</u></b>	
\$0.00	
Ending Balance as of April 10, 2025	<u>\$ 4,060.97</u>

**Treasurer's Report**  
**PAC General Account**

Opening Balance as of February 18 , 2024 \$ 32,282.68

**Income:**

MunchaLunch (Ref#225563390)	\$ 500.12
MunchaLunch (Ref#227821474)	\$ 168.65
MunchaLunch (Ref#232206909)	\$ 774.50
MunchaLunch (Ref#235163013)	\$ 50.64
MunchaLunch (Ref#238108863)	\$ 56.47
Cheque Deposit (Kiwanis)	\$ 500.00
MunchaLunch (Ref#248361730)	\$ 260.30

**Total:** \$ 2,310.68

**Expenses:**

TA - BC SPCA Class Pres.	\$ 195.00
January Popcorn Supplies	\$ 76.49
February Popcorn Supplies	\$ 33.19
HL - Church's Chicken Feb 13	\$ 1,407.50
Freestore Donation- 1/3 Holiday Store Profits	\$ 301.60
HL Extras Feb 13	\$ 115.65
Movie Night - Yummy Slice Pizza	\$ 196.35
HL - Hugo's Mexican Kitchen Feb 27	\$ 1,729.12
Movie Night - Cottonwood 4 Cinemas	\$ 472.00
Coupon Book Prize - Moana 2 Movie	\$ 39.19
HL - Ricardo's March 14	\$ 1,461.63
TA - Lunar New Year Treats	\$ 400.00
TA - Egg Incubator	\$ 212.35
Hot Lunch Supplies/Extras	\$ 142.03

**Total:** \$ 6,782.10

**Outstanding Expenses:**

April 11 Popcorn Sup. - Kernels	\$ 43.56
	<u>\$ 43.56</u>

Ending Balance as of April 10, 2025 \$ 27,811.26

<b>Tyson PAC Budget 2024/25</b>						
	Budget 2024/2025			Actual 2024/2025		
	Gaming	General	Total	Gaming	General	Total
<b>Opening Bank Balance</b>	\$ 2,777.61	\$ 19,998.50	\$ 22,776.11	\$ 2,777.61	\$ 19,998.50	\$ 22,776.11
<b>Revenue</b>						
BC Gaming Grant	\$ 5,260.00		\$ 5,260.00	\$ 5,260.00		\$ 5,260.00
Annual PAC grant		\$ 150.00	\$ 150.00		\$ 150.00	\$ 150.00
Hot Lunch/Popcorn Days		\$ 2,000.00	\$ 2,000.00		\$ 3,553.81	\$ 3,553.81
Fundraising		\$ 2,000.00	\$ 2,000.00		\$ 7,069.83	\$ 7,069.83
Misc Income						\$ -
<b>Total Revenue</b>	\$ 5,260.00	\$ 4,150.00	\$ 9,410.00	\$ 5,260.00	\$ 10,773.64	\$ 16,033.64
<b>Expenses</b>						
School Wide Functions			\$ -	\$ 1,891.85	\$ 785.00	\$ 2,676.85
Bussing for field trips	\$ 1,500.00		\$ 1,500.00			\$ -
Staff Appreciation		\$ 1,500.00	\$ 1,500.00	\$ -	\$ 413.21	\$ 413.21
Munch a Lunch fees		\$ 336.00	\$ 336.00			\$ -
OSOB		\$ 1,500.00	\$ 1,500.00		\$ 1,156.79	\$ 1,156.79
Year End Class Celebrations	\$ 1,400.00		\$ 1,400.00	\$ -	\$ -	\$ -
Year End Student Gifts	\$ 790.00			\$ -	\$ -	
Bank/Admin Fees		\$ 50.00	\$ 50.00		\$ 25.70	\$ 25.70
Teacher Asks		\$ 1,500.00	\$ 1,500.00	\$ 369.21	\$ 1,489.73	\$ 1,858.94
Library Revamp	\$ 1,800.00	\$ 6,200.00		\$ 1,975.58	\$ -	\$ 1,975.58
Misc Expenses				\$ 100.00	\$ 401.60	\$ 501.60
<b>Total Expenses</b>	\$ 5,490.00	\$ 11,086.00	\$ 16,576.00	\$ 4,336.64	\$ 4,272.03	\$ 8,608.67

**Notes:**

Expenses from gaming were voted on at our last 2023/2024 meeting

Misc Income - TBD

Misc Expenses - BC CPAC Membership dues, Gas GC for Grinch

Teacher Asks - Board games for primary div., outdoor equipment, Spuds and Tubs, Diwali treats,

- Moana 2 cost was for the coupon book prizes
  - there is one more possible expense for Vancouver Zoo bussing, but not sure if/how that will be handled
- We try to break down cost/profit for every hot lunch
- Incubator was purchased and delivered – and eggs are already in!
- We will be paying the final furniture order for the library – just under \$7000 to come out of the general account

#### DPAC REPORT

Email [dpac@sd33.bc.ca](mailto:dpac@sd33.bc.ca). [Facebook](#). [DPAC Meetings](#) (all meetings are hybrid).

- Next meeting: Thu Apr 24 at 7PM
- **We are seeking a DPAC Rep.**
  - **Attend DPAC meetings and report back. Vote on behalf of our school community.**
  - **Meetings are hybrid and well attended virtually**
  - We didn't attend the last meeting

#### FUNDRAISING REPORT

Email us with your fundraising ideas or to volunteer your time: [TysonPacFundraising@gmail.com](mailto:TysonPacFundraising@gmail.com)

- Movie Night
  - The total revenue was \$770 (before Stripe fees)
  - Cottonwood trusted us to communicate the cost but there was an error in our spreadsheet:
    - ♣ we originally only paid \$472
    - ♣ But cost was actually \$592
    - ♣ Cottonwood donated the delta of \$120 so we made a total of \$298
- Purdy's for Easter made \$253.58 - reached our goal!
- Puzzle Night set for May 8<sup>th</sup> – ordering open on munch a lunch
  - Source some prizes – get some donations
- We will be looking to run a program for Mother's Day flowers
- Red Cross courses are open for Apr 25.
  - Lots of space left
  - Open to the public – share with family and friends
- Neufelds Farm Market coming up!
  - Opens May 9<sup>th</sup>, delivery will be June 3<sup>rd</sup>. Good opportunity to stock up for the summer / BBQ season
- We have raised total of \$7,394.59 so far to cover the library project (budgeted \$8,000)
- Last fundraiser will be the Sports Day concession
  - Volunteers to run this are welcome!! Let us know if you're interested.

#### HOT LUNCH REPORT

Email [TysonPacHotLunch@gmail.com](mailto:TysonPacHotLunch@gmail.com) with ordering questions or concerns.

If your child is absent and you would like to pick up their hot lunch please mail by 11AM delivery day otherwise it will be donated to another kiddo.

- April 11<sup>th</sup> - Read a Thon is being held and the PAC is **donating a bag of popcorn for every child** while they read.
- April 24<sup>th</sup> - Church's Chicken - [Order by Apr 17](#)
- May 2<sup>nd</sup> - Krisy Kreme fundraiser for Grade 5s - [Order by Apr 30](#)
- May 9<sup>th</sup> - Popcorn - [Order by May 7th](#)
- May 15<sup>th</sup> - Grade 5s are hosting a hot dog and candy bag sale at lunch time - more details to come.
- June 6<sup>th</sup> - Popcorn - [Order by June 4](#)
- Sports Day - PAC will donate a lunch for every child on sports day - details to come!

#### ONGOING BUSINESS

- Feature Flag
  - Original quote was \$265
  - Jessie K. motions to approve the additional budget and increase total spend to \$420. Kara V.L. seconds. All in favour. Approved.
  - Square account & BCeID
  - Figured this all out and transferred the account to a PAC account
  - BCeID is now used for gaming grant
  - Need to apply for gaming grant by end of June
- Library Project
  - Final items won't ship until June so Jen got us an invoice now so we aren't trying to write a cheque in the last few days of the school year
  - Looks like this invoice has PST on it and the cost is higher than expected
  - Jessie to investigate

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## NEW BUSINESS

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### Teacher Asks

- Butterfly/Larvae - 7 classrooms - \$436.52
- Similar price as last year, but we've approved many new things this year under teacher asks
- Would have to come out of general account
- Jessie K. motions to approve this out of the general account. Kara V.L. seconded. All in favour, approved.
- Kinder/Grade 5 Assembly – Table cloths & photo booths - \$50
- This is typically not covered by PAC and we don't have budget for this
- We recommend reaching out to parents to donate and help decorate
- Grade 5 Water Guns - \$60
- Rewrite as a teacher ask
- Teachers have to ask for it in store
- Grade 5 Gift - \$440
- The cups/stickers/cake pops have been donated in the past so we will communicate back that this money is usually used for a bigger gift, but we are happy to purchase if this is the choice

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## UPCOMING MEETING(S)

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- No meeting in March
  - **Annual General Meeting: May 7th at 6:30pm**
  - June 5th at 6:30pm

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*Meeting adjourned at 7:46PM*